

**Republic of the Philippines**  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**  
 OWWA Center Bldg., F.B. Harrison St., Cor. 7th St., Pasay City  
 Tel# 833-0113 Telefax# 833-1010

P.R. No. 2023-06-0068  
 2023-06-0076  
 DATE: 7-Jul-23

**REQUEST FOR QUOTATION / PROPOSAL**

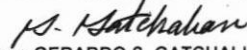
**COMPANY NAME:**

**ADDRESS OF COMPANY:**

To whom it may concern:

Please quote your lowest price/s (**taxes included**) on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest time of delivery and submit your quotation using your company letterhead or this form duly signed by your official representative to Overseas Workers Welfare Administration, Third Floor OWWA Center Building, 7th Street corner, FB Harrison, Pasay City not later than **14 July 2023, 10:00 a.m.**

  
**MARIAN GABRIELLE F. PIZARRA**  
 Supply Officer

  
**Engr. GERARDO S. GATCHALIAN**  
 OIC, PPMD

PROJECT TITLE/NAME: Proposal for One (1) Lot - Supply and Delivery of Various Office Furniture					DEALER'S/SUPPLIER'S OFFER	
ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET FOR CONTRACT (ABC)	UNIT COST (Vat inclusive)	TOTAL COST (Vat inclusive)
	<b>Supply and Delivery of Various Office Furniture</b>	<b>1</b>	<b>lot</b>	<b>₱686,000.00</b>		
1.	<b>CLERICAL CHAIR MID-BACK WITH ARMREST</b>	14	units	6,000.00 per unit		
	<i>Ergonomic design with thick cushion for maximum comfort                      Elegant Midback design                      Nylon 5 Star Base &amp; Nylon Casters                      Tilt-lock function, pneumatic height adjustment                      360 degrees swivel function                      Maximum weight capacity – 100kg</i>					
2.	<b>CLERICAL CHAIR</b>	3	units	6,000.00 per unit		
	<i>Midback chair with armrest                      Materials: Leatherette Back &amp; Seat</i>					
3.	<b>CLERICAL CHAIR</b>	4	units	5,000.00 per unit		
	<i>Midback chair with armrest, Fabric upholstery                      Seat and back with molded foam cushion                      Lockable tilting mechanism, pneumatic height adjustment                      Five-legged aluminum steel base with heavy duty twin caster and polyurethane arms</i>					
4.	<b>CONFERENCE CHAIR</b>	6	units	6,000.00 per unit		
	<i>Executive High back Chair                      Heavy Duty Mesh                      Sturdy Lumbar Support                      Wide Chrome Star base                      Color: Black</i>					
5.	<b>JR. EXECUTIVE CHAIR</b>	3	units	8,000.00 per unit		
	<i>360 Degrees Swivel Chair                      Backrest and Seat rest, upholstered in Black Fabric                      Thick cushion, High back                      Tilt mechanism lockable with safety features                      Pneumatic Seat Height Adjustment                      Gas Lift Mechanism                      Five-Pronged Chrome Base and PP Casters</i>					
6.	<b>JR. EXECUTIVE CHAIR</b>	4	units	8,000.00 per unit		
	<i>Material: Mesh + Chrome Star base                      Color: Black                      Dimension: H 47" x W 18" x L 24"                      (Arm to Arm)                      Backrest: 28"                      Seat pad: 19 ½" x 19 ½"</i>					

7.	<b>JR. EXECUTIVE CHAIR</b>	1	unit	8,000.00 per unit		
	<i>High back fabric upholstery, seat and back with molded foam cushion Lockable tilting mechanism, pneumatic height adjustment Five-legged aluminum steel base with heavy duty twin caster and polyurethane arms</i>					
8.	<b>SR. EXECUTIVE CHAIR</b>	1	unit	15,000.00 per unit		
	<i>High back Chair Adjustable seat height, single locking mechanism Plastic base with nylon caster Material: Fabric Armrest: Plastic arm Color: Red</i>					
9.	<b>VISITOR'S CHAIR</b>	6	units	6,000.00 per unit		
	<i>Cover: Leatherette Hardwood furniture with Cushion Measurements: W40.5 x D55.5 x H90 cm Footings: 2-inch X 2-inch Solid Mahogany wood</i>					
10.	<b>VISITOR'S CHAIR</b>	4	units	4,000.00 per unit		
	<i>Leatherette upholstery seat and back Sled chrome base legs</i>					
11.	<b>STACKABLE CHAIR</b>	20	units	3,500.00 per unit		
	<i>Framed Materials: Solid round steel, chrome finish Seat and Back Finish: Wood Polyurethane Varnish Load Capacity: At least 200kg</i>					
12.	<b>CLERICAL TABLE</b>	6	units	10,000.00 per unit		
	<i>Size: 1200 x 600 x 740mm Material: Laminated MDF or Similar Color: Wenge / Beechwood or Similar 3 Side Drawers and Center Drawer with Lock</i>					
13.	<b>CLERICAL TABLE</b>	3	units	8,000.00 per unit		
	<i>Size: 1200 x 600 x 740mm Material: Laminated MDF or Similar Color: Wenge / Beechwood or Similar 3 Side Drawers and Center Drawer with Lock</i>					
14.	<b>CLERICAL TABLE</b>	4	units	6,000.00 per unit		
	<i>Size: 1200 x 600 x 740mm Material: Laminated MDF or Similar Color: Wenge / Beechwood or Similar 3 Side Drawers and Center Drawer with Lock</i>					
15.	<b>SR. EXECUTIVE TABLE</b>	4	units	10,000.00 per unit		
	<i>Free standing table, size: 180W x 70D x 74H (cm) Steel legs and modesty Bullnose edge table top Powder coated legs Top with 1 mobile pedestal and keyboard tray</i>					
16.	<b>L SHAPE OFFICE TABLE</b>	1	unit	10,000.00 per unit		
	<i>MDF Board Laminated Finish With Side Drawer and Safety Lock Grommet Hole Size: W-71 in x H-29-1/2 in x D-119 in</i>					
17.	<b>OFFICE TABLE WITH DRAWER COMPARTMENTS</b>	3	units	5,000.00 per unit		
	<i>With 4 Drawers Strong Keyboard Drawer Size: 119 x 61 x 76cm Made from Laminated Particle Board</i>					
18.	<b>FOLDING TABLE</b>	18	units	3,000.00 per unit		
	<i>Flat Edge MDF Board (Top and Modesty) Color: Beech wood or similar Steel frame with second layer Dimension: W180 x D60 x H75 cm with lockable casters</i>					
19.	<b>LATERAL 4 LAYER STEEL FILING CABINET</b>	1	unit	10,000.00 per unit		
	<i>4-Drawer Lateral Filing Cabinet with Anti-tilt Lock Mechanism With Steel Handle lock Compatible with A4, FC, Letter and Legal-size files Color: Gray Dimensions: 90 (w) x 45 (d) x 103 (h) cm</i>					

